

CITY OF MT. MORRIS
Downtown Development Authority Meeting
October 15th, 2025
1:30 P.M.

- 1. MEETING CALLED TO ORDER:** Chairperson, Lou Templeton
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES:** Regular meeting minutes from September 17th, 2025.
- 5. COMMUNICATION:**
None.
- 6. APPROVAL OF TREASURER REPORT**
- 7. PUBLIC COMMENT**
- 8. UNFINISHED BUSINESS:**
 - a. 2026 U.S. celebration of 250 years**
- 9. NEW BUSINESS:**
 - a. Monster Mash - October 25th**
 - b. Wreath decorating contest 2025**
- 10. PUBLIC COMMENT**
- 11. DDA MEMBER COMMENTS**
- 12. ADJOURNMENT**

PLEASE SILENCE ALL CELL PHONES AND OTHER ELECTRONIC DEVICES PRIOR TO THE MEETING.

**CITY OF MT. MORRIS
DOWNTOWN DEVELOPMENT AUTHORITY
Meeting Minutes
September 17th, 2025**

At 1:30 p.m. Chairperson Lou Templeton called the meeting to order.

PRESENT: Shirley Corcoran, Rich Young, Chris Dixon, Erika Ratkov, Mallory Young, and Lou Templeton.

ABSENT: Mayor Sara Dubey, Joyce Bartos, Mike Cummings, and Matt Gunn.

OTHERS: City Manager/Clerk Spencer Lewis.

ROLL CALL:

A motion was made by Shirley Corcoran, and seconded by Mallory Young to approve the absent members listed above.

All ayes.

Motion carried.

AGENDA:

A motion was made by Shirley Corcoran, seconded by Mallory Young to approve the agenda, as amended, adding item a) digital sign, to the communications part of the agenda.

All ayes.

Motion carried.

MINUTES:

A motion was made by Chris Dixon, seconded by Mallory Young to approve the regular meeting minutes for August 20th, 2025.

All Ayes.

Motion carried.

COMMUNICATIONS:

City Manager/Clerk Spencer Lewis stated that he had sent out the deposit check along with signed proposal and artwork to Bill Carr Signs, and just awaiting a response from the sign company as to when production will start for the new digital sign.

APPROVAL OF TREASURER REPORT:

A motion was made by Rich Young, seconded by Chris Dixon to approve the Treasurers report.

Roll call:

_____6____	Ayes
_____0____	Nays
_____4____	Absent

(Bartos)
(Cummings)
(Gunn)
(Dubey)

Motion Carried.

PUBLIC COMMENT

Wayne Walter, 12338 Parklane – Wayne questioned what would happen with the old digital sign.

UNFINISHED BUSINESS:

a. 2026 U.S. celebration of 250 years

Lou Templeton stated that meetings for planning the celebration will begin in January of 2026 between the Mt. Morris D.D.A, the Historical Society, and the Kiwanis Club.

The possible dates of holding the event will be between Memorial weekend, 4th of July weekend, and possibly a week prior to the 4th of July.

NEW BUSINESS:

a. Harvest festival discussion / ideas

Lou Templeton confirmed that the Harvest Festival/Monster Mash will happen on Saturday, October 25th to coincide with the Haunted Halls event at the high school.

Chris Dixon confirmed that he has Cone-Apétite booked for the event to offer food and desserts for the guests. Activities that are planned will be a zombie shoot, target shooting, balloon animals, gourd painting, popcorn table, along with possibly face painting and Halloween crafts.

PUBLIC COMMENT

None.

DDA MEMBER COMMENTS:

Rich Young stated that with his new job and new schedule he should be able to make the DDA meetings from now on, and that he is happy to be back.

Lou Templeton stated that it is great to have Rich Young back in the meetings with us.

ADJOURNMENT:

There being no further business, the meeting was adjourned at **2:00 p.m.**

Spencer Lewis, City Clerk

THE HUNTINGTON NATIONAL BANK
PO BOX 1558 EA1W37
COLUMBUS OH 43216-1558



CITY OF MT MORRIS
11649 N SAGINAW ST
MOUNT MORRIS MI 48458-2079

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Huntington Public Funds Analyzed Checking

Account: -----2498

Statement Activity From:
09/01/25 to 09/30/25

Days in Statement Period 30

Average Ledger Balance* 66,600.84
Average Collected Balance* 66,600.84

* The above balances correspond to the
service charge cycle for this account.

Beginning Balance	\$68,718.79
Credits (+)	15,517.78
Regular Deposits	1,000.00
Electronic Deposits	14,517.78
Debits (-)	12,742.90
Electronic Withdrawals	12,742.90
Ending Balance	\$71,493.67

Deposits (+)

Account:-----2498

Date	Amount	Serial #	Type	Date	Amount	Serial #	Type
09/09	1,000.00		Brch/ATM				

Other Credits (+)

Account:-----2498

Date	Amount	Description
09/02	3,967.05	BUS ONL TFR FRM CHECKING 090225 XXXXXXXX1399
09/22	10,550.73	BUS ONL TFR FRM CHECKING 092225 XXXXXXXX1399

Other Debits (-)

Account:-----2498

Date	Amount	Description
09/02	500.00	BUS ONL TFR TO CHECKING 090225 XXXXXXXX6787
09/08	12,129.00	BUS ONL TFR TO CHECKING 090825 XXXXXXXX6787
09/08	19.76	BUS ONL TFR TO CHECKING 090825 XXXXXXXX6787
09/08	55.05	BUS ONL TFR TO CHECKING 090825 XXXXXXXX1386
09/22	39.09	BUS ONL TFR TO CHECKING 092225 XXXXXXXX6790

Balance Activity

Account:-----2498

Date	Balance	Date	Balance	Date	Balance
08/31	68,718.79	09/08	59,982.03	09/22	71,493.67
09/02	72,185.84	09/09	60,982.03		

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PERIOD ENDING 09/30/2025

GGL NUMBER	DESCRIPTION	2025-26 AMENDED BUDGET	YTD BALANCE 09/30/2025		ACTIVITY FOR MONTH 09/30/2025 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Revenues								
Dept 000								
248-000-402.000	CURRENT PROPERTY TAXES	17,000.00	16,867.97		14,517.78	132.03		99.22
248-000-445.000	CURRENT PROPERTY TAX PENALTY	100.00	0.00		0.00	100.00		0.00
248-000-672.000	OTHER REVENUE	0.00	1,000.00		1,000.00	(1,000.00)		100.00
248-000-675.100	FOOD TRUCK REVENUE	3,000.00	1,910.00		0.00	1,090.00		63.67
Total Dept 000		20,100.00	19,777.97		15,517.78	322.03		98.40
TOTAL REVENUES		20,100.00	19,777.97		15,517.78	322.03		98.40
Expenditures								
Dept 103 - AUTHORITY BOARD								
248-103-701.000	SALARY & WAGES	6,240.00	583.04		29.98	5,656.96		9.34
248-103-714.000	FRINGE BENEFITS	2,500.00	267.72		9.11	2,232.28		10.71
248-103-740.000	OPERATING EXPENSE	6,000.00	14,709.00		12,129.00	(8,709.00)		245.15
248-103-880.000	COMMUNITY PROMOTIONS	1,500.00	325.00		0.00	1,175.00		21.67
248-103-940.000	RENTAL	1,200.00	91.00		74.81	1,109.00		7.58
248-103-970.000	CAPITAL OUTLAY	2,000.00	0.00		0.00	2,000.00		0.00
248-103-971.000	LAND ACQUISITION	10,000.00	0.00		0.00	10,000.00		0.00
Total Dept 103 - AUTHORITY BOARD		29,440.00	15,975.76		12,242.90	13,464.24		54.27
TOTAL EXPENDITURES		29,440.00	15,975.76		12,242.90	13,464.24		54.27
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES		20,100.00	19,777.97		15,517.78	322.03		98.40
TOTAL EXPENDITURES		29,440.00	15,975.76		12,242.90	13,464.24		54.27
NET OF REVENUES & EXPENDITURES		(9,340.00)	3,802.21		3,274.88	(13,142.21)		40.71